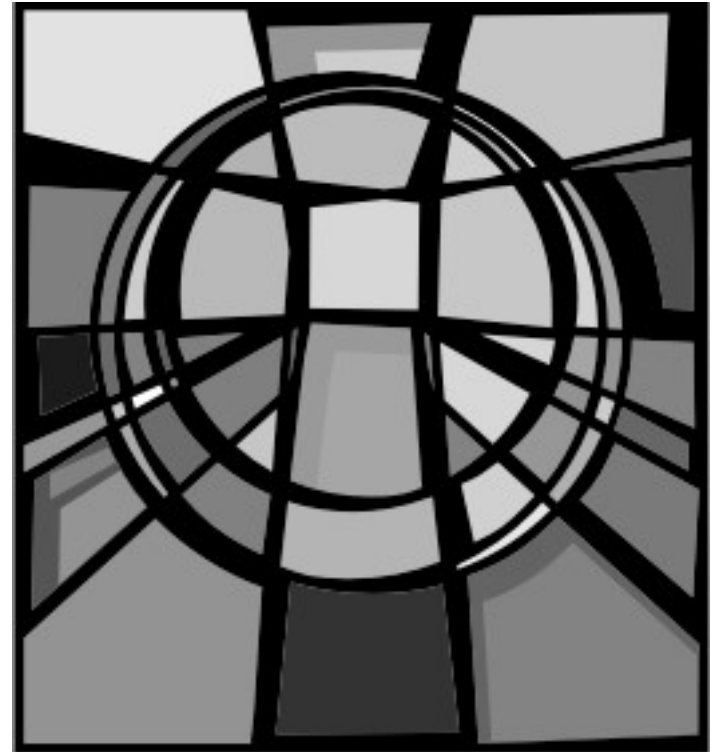


The
**Donway
Covenant**
United Church



Weddings

The Donway Covenant United Church
230 The Donway West, Toronto, ON M3B 2V8

Phone: 416-444-8444
Email: donwaycovenant@msn.com
Website: www.donwaycovenant.com

Our Wedding Policies and Procedures

The Wedding Couple

We welcome all couples who wish to make a loving commitment to each other. Membership in The Donway Covenant United Church is not required, and all couples will be treated equitably irrespective of sexual orientation or gender identity.

The Wedding date and reservation of Sanctuary

The *tentative* wedding date and rehearsal time (normally on the preceding evening), must be booked through the Church Administrator. It is essential that you meet with our Minister and receive this brochure *before* you make your final booking. Once the minister has confirmed the date the receipt of a post-dated cheque, is the *only way to finalize your booking*. Once your reservation is confirmed please contact the Director of Music to arrange further details about your wedding.

Licence

Marriage License applications are available at your local City Hall (ie. Toronto City Hall, 100 Queen Street West at 416 338 0338 or City of Toronto Clerk's Office at 5100 Yonge Street at 416 395 7338). Your license must be delivered to the church at least two weeks before the marriage ceremony. In situations where both people in the wedding couple are active members of a Church Community, the marriage may be performed with the reading of the banns (in lieu of a licence). For more information speak to the Minister.

The Wedding Service

The wedding service needs to be discussed with the Minister. There is sufficient flexibility to allow the couple to express their preferences and to develop the liturgy and vows in a personal way within the context of guidelines suitable for a Christian Church. Those with a desire for ecumenical or interfaith expressions may discuss them with the Minister. The service will normally be conducted by the Minister of The Donway Covenant United Church, although a guest Minister may be invited to share in the service. Arrangements for a guest Minister must be made in consultation with the officiating Minister.

Music

The Director of Music, is responsible for musical arrangements for wedding services. After the initial interview with the presiding Minister, the wedding couple are asked to make an appointment with the Director of Music. The best possible music, suitable for use in a sacred Service of Worship, will then be chosen together. If desired, the Director of Music will be happy to recommend a soloist. However, if a guest soloist or instrumentalist is requested, approval must be obtained from the Director of Music.

Flowers

You are free to arrange with a florist to provide flowers of your choice for the service. Following the service you are free to take the flowers with you to the reception. If you choose to leave an arrangement for the Sunday Worship Service, we are always grateful to have them, and would acknowledge such a donation in the Sunday Order of Worship. Please note that for weddings during festive occasions such as Easter, Thanksgiving or Christmas, special decorations will already be in place.

Photographs and Video Equipment

We discourage the use of individual flash cameras as they interfere with this important religious ceremony. A stationary video camera is allowed throughout the Service. Professional photographs are limited to the processional, recessional and signing the register. Please discuss your preference with the Minister.

Confetti

No confetti or rice is allowed to be thrown in the Church building or outside on the Church premises.

Wheelchair Access

The Donway Covenant is fully wheelchair accessible.

Seating Capacity

There is seating capacity in the sanctuary for approximately 300 people.

Fees

There is an all inclusive fee of \$1,100.00 payable by cash or cheque (made payable to *The Donway Covenant United Church*). Included in this fee are the services of the following church staff members: Minister, Director of Music, and Wedding Hostess, use of the Sanctuary, and parking lot for the rehearsal, and the production of your wedding Order of Service . Additional soloists and musicians are not included in these fees.